

CANADIAN SCHOOL OF DANCE

RECITAL HANDBOOK

Every student at the Canadian School of Dance gets the opportunity to perform in our annual Recital in May. The Recital is a full production with a professional sound and lighting crew, a backstage crew and complete with props and costumes. It gives the children the opportunity to experience the thrill of performing in a professional setting while entertaining their friends and family with their newly acquired skills.

Please note: All Recital events are Nut Free due to severe allergies.

Every student is expected to perform in both performances of the Recital. This allows parents to volunteer to help for one performance and to watch for the other performance, ensuring that everyone has the opportunity to watch their child.

THE FOLLOWING IS A COMPLETE OVERVIEW OF THE RECITAL WEEK. PLEASE READ IT CAREFULLY!

This is a day-by-day account of the week and what each day includes. Other important topics such as make-up, tickets to the show, and parent volunteers are also covered.

You will find everything you need to know here. If we have missed something, your child's dance teacher will be able to answer any questions you may have.

We have also included more background information and answers to Frequently Asked Questions.

Junior and Senior Recitals

Please be advised that due to a large number of classes at our studio, Recital is divided into two shows – Junior and Senior. The shows are divided based on the level of dance.

The Recital consists of Picture Days, a Technical Rehearsal (selected groups only), one Dress Rehearsal and two Performances (junior show) and one Performance. (senior show).

There is an expectation for your child to be at all the Recital events for his/her dances. Due to choreography, your child's absence will affect all the other children in his/her group. Dance is a team sport and we need everyone there for the routines to run smoothly.

Dress Rehearsals

Junior Dress Rehearsal is Wednesday, May 15th @ 6:30 pm

Senior Dress Rehearsal is Thursday, May 16th @ 6:30 pm

Junior Shows

- Friday, May 17th @ 7:00pm
- Saturday, May 18th @ 1:00pm

Senior Shows

- Saturday, May 18th @ 7:00pm

* There will also be a rehearsal for some classes on Tuesday, May 14th that is TBD. Teachers will let their students know if they are needed.

Students are required to attend all rehearsals and shows their classes are involved in.

Photo Day

Saturday, May 11th starting @ 9:30 am.

There is **NO DANCING** – just picture taking! So bring your smiles! (Schedule to follow)

All children are expected to participate. If your child is unable to attend, please **INFORM** your child's teacher before Picture Day. (This is to avoid waiting for a missing child who is not coming. We don't want anyone to miss their picture!)

This will take place at our studio – (the studio at 900 Greenbank) unless otherwise indicated.

For every dance your child is in, they will dress up in **FULL** costume, hair, and make-up. A group photo will be taken of the entire class and then your child will have an individual photo taken. The photos will be on sale at the actual Recital shows for \$8.00 for individual photos & \$7.00 for group photos (note: you are not obligated to purchase any). If you purchase the photo you will be able to access the picture via a jpeg file if copies are needed.

Half of the large studio will be serving as our photography studio and the other half will be the staging area for dancers (no parents allowed; only dancers, teachers and helpers). The small studio will be serving as a change room for our dancers who need to switch costumes throughout the day. As space is limited please bring your child to the studio as fully prepared (including hair and makeup) as possible and please try to limit the number of people accompanying them.

PLEASE NOTE: NO MALES will be allowed in the change room. Male dancers will have their own space to change.

You should arrive 15 minutes early. We ask that you and your child arrive **READY FOR YOUR PHOTO** – hair and make-up are done, costume on. If everyone is on time, the days should run smoothly and everyone can be in and out with a nice picture to remember the Recital by!

Finally, due to space constraints, we ask that families limit themselves to one parent and your dancers.

We appreciate your co-operation and patience.

TUESDAY, MAY 14: TECHNICAL REHEARSAL @ ADULT HIGH SCHOOL

This night runs from approximately 6:00 pm to 10 pm. Once your child is finished dancing, you are free to leave.

This is **NOT** a rehearsal for all children. Only certain dances will participate as chosen by the teachers. (This is usually chosen based on things like large class size and groups with props).

There are **NO** costumes at Tech Rehearsal. Regular dancewear and dance shoes, please.

The schedule for Technical Rehearsal will be provided. If your child's dances are **NOT** listed on the schedule, **YOU DO NOT NEED TO ATTEND.**

DRESS REHEARSAL

These evenings are **MANDATORY** for all dancers in both the **JUNIOR** and **SENIOR SHOWS.**

These nights run exactly like real performance with lights, props, etc. These are closed rehearsals. No one is permitted to watch in the auditorium.

Dancers must be in costume, with hair and make-up done. Dances will run in the proper order. Be sure to arrive on time.

On this night, **EVERY** parent is responsible for their own child. **THERE ARE NO ASSIGNED SUPERVISING PARENTS.**

Once your child is done dancing, you are free to leave.

If you have signed up as a helping parent for either of your child shows, please speak to one of the cafeteria supervisors to ensure that you are aware of your duties. You will be required to accompany the dancers backstage for their performance.

WEDNESDAY MAY 15: JUNIOR DRESS REHEARSAL @ ADULT HIGH SCHOOL (6:30PM)

- Numbers 1-20 Arrive, ready to go by 6:15pm
- Numbers 21-end Arrive, ready to go by 7:15 pm

The rehearsal will start promptly at 6:30 pm:

FRIDAY, MAY 17: JUNIOR SHOW @ ADULT HIGH SCHOOL (7:00PM)

Helping parents must arrive by 6:30 pm

This is the first show **FOR JUNIORS** with a live audience. Dancers must be in costume, hair, and make-up done. Dances run in the same order as a dress rehearsal.

The show will begin promptly at 7:00 pm.

- Numbers 1-20 Arrive, ready to go, by 6:15 pm
- Numbers 21-end Arrive, ready to go, by 7:15 pm

SEE “RECITAL RULES” FOR MORE INFORMATION

SATURDAY, MAY 18: JUNIOR MATINEE PERFORMANCE @ ADULT HIGH SCHOOL (1:00 PM)

Helping parents must arrive at 12:30 pm

This is the **SECOND** show **FOR JUNIORS** with a live audience. Dancers must be in costume, with hair and make- up done. It runs exactly the same as the first performance.

The show will begin at 1:00 pm

Numbers 1-20 Arrive, ready to go, by 12:30 pm

- Numbers 21-end Arrive, ready to go, by 1:30 pm

THURSDAY MAY 16: SENIOR DRESS REHEARSAL @ ADULT HIGH SCHOOL (6:30PM)

- Numbers 1-24 Arrive, ready to go by 6:15 pm
- Numbers 25-end Arrive, ready to go by 7:15pm

The rehearsal will start promptly at 6:30 pm:

SATURDAY, MAY 18: SENIOR PERFORMANCE @ ADULT HIGH SCHOOL (7:00PM)

Helping parents must arrive at 6:30 pm

This is the only show **FOR SENIORS** with a live audience. Dancers must be in costume, with hair and make-up done.

The show will begin at 7:00 pm **THE SHOW WILL BE APPROXIMATELY 3 HOURS LONG.**

- Numbers 1-24 Arrive, ready to go, by 6:15pm
- Numbers 25 -end Arrive, ready to go, by 7:15pm

Recital Rules

1. All Recital Events are NUT FREE due to severe allergies.
2. Always arrive at your scheduled time.
3. Arrive READY TO GO.
4. Bangs and flyaway hairs MUST be gelled and/or hairsprayed off your child's face. (they create shadows with the light). Use lots of bun pins and hair nets! Hairspray is your friend!
5. No barrettes, scrunchies, hair clips or bun warmers. Only bun pins.
6. NO JEWELLERY of any kind. NO earrings, necklaces, rings, bracelets. Medical bracelets are allowed. If your child has newly pierced ears, cover the earrings with bits of band-aids.
7. NO nail polish. Also, no tattoos.
8. NO GUM.
9. Snacks must be safe snacks (eg. Dry popcorn – no butter, licorice, water) that will not damage costumes. But please note, THERE IS NO EATING OR DRINKING IN COSTUME. Too many accidents can happen. Please pack only water to drink. Spills can stain.
10. Make sure tights are in good condition. (No holes or runs!)

It is also a good idea to pack activities for your child (books, colouring papers, deck of cards) but make sure they are costume safe! Pack crayons or coloured pencils. NO MARKERS.

There is a Grand Finale at the end of the show which is all important for the safety and security of the children. These people are responsible for escorting your children from the stage to the change rooms. Please make their job easier by meeting your child in the change room and NOT sooner.

MOST IMPORTANT: Make sure the helping parents are aware of where your child is at all times.... if they are leaving with you or have another dance, please make sure to let them know and sign them out!!

SUPERVISING PARENTS READ CAREFULLY!

There will be a sign-up sheet posted in the studio where the classes are listed by day and time. Parents are asked to sign up for at least one performance and help supervise one of their child's groups at a designated table in the cafeteria. You are required to stay for the whole show or until every child at your table has been picked up. Helping parents will also be required to escort the children to and from the stage. Please note that only 2 parents will be allowed backstage per group of children. Please understand that these people are watching your child so that you can enjoy the show – please return the favor and volunteer when you are not in the audience.

On Dress Rehearsal, your child is YOUR RESPONSIBILITY. During the performances, dancers will be supervised by the helping parents for the ENTIRE LENGTH of the show, until every child is picked up. If you want to pick up your child

at Intermission, that is your choice. All children being picked up must be signed out with the helping parents. Children will not be allowed to leave the cafeteria on their own; a parent will have to come and sign them out. This is for the safety of all the children!!!

All children are asked to stay until the end of the show and those who remain will be asked to come on stage for our Grand Finale. After the Finale, they will be escorted back to the change rooms by the older students and HELPING parents and you can pick them up there – where you

dropped them off and NOT before then. This is EXTREMELY important for the safety and security of the children. These people are responsible for escorting your children from the stage to the change rooms. Please make their job easier by meeting your child in the change room and NOT sooner.

MOST IMPORTANT: Make sure the helping parents are aware of where your child is at all times.... if they are leaving with you or have another dance, please make sure to let them know and sign them out!!

Other Important Information

Recital tickets. They will be on sale April 9th at 10:00 am, and you can use this link to access the website <http://www.recitalticketing.com/25405/>. Here you can choose your seating, pay for your ticket, and download your ticket. Once your ticket is downloaded, it can be printed to be brought to the Adult High School to see the performance. Before this date, you will not be able to purchase tickets and a simple message saying "Tickets go on sale April 9th at 10:00 am." will appear on the website.

After April 9th, they will still be available to purchase at this website until the last day of the recital. Each show requires a different ticket, so buying one ticket will not cover all three show times. You will need to purchase a separate ticket for another show time. There is assigned seating in the auditorium. Please note: there are several stairs which you will be required to climb if you purchase tickets in the balcony.

The ticket price is set to cover the costs of the show such as the cost of renting the school auditorium, the rental of the cafeteria to be used for changes areas, the lighting and sound crew, programs, tickets, etc. If the costs of this production are not covered by ticket sales, the studio will assume all additional expenses.

Price: \$27.00 for all tickets.

NOTE: If your child will be watching part of the show, they will need a ticket.

VIDEO: As part of the studio's policy, we do NOT allow flash photography or filming during the performances as it is distracting to the dancers on stage. Instead, we will have professional filming the show so that it can be purchased for your viewing pleasure.

Videos can be purchased during Ticket Sales for \$30.00

each. After that, they can be purchased in the office until the week after the performance. When ordering you must write your name on the order form for either the Senior or Junior show.

Costumes

Costume pick-up, for those not already received, will be early May, and will be handed out in your class.

Make-up We ask that every child wear make-up onstage to prevent them from looking washed out under the stage lighting. We recommend:

1. Foundation that matches your child's skin tone
2. Earth tone eyeshadows (browns and beiges)
3. Rosy toned blush

4. RED lipstick
5. Eye liner and mascara for OLDER dancers

Quick Changes

For more in-depth explanations of Quick Changes, see our website.

A quick change is when a dancer has only 6 numbers or less between dances to change costumes (there may be exceptions). The dancer must go to the quick change area backstage to change into his/her costume for his/her next number. The following steps must be followed when a dancer has a quick change:

1. Prepare quick change costume bag. The costume bag must be “see through” and labeled with the following information:

- a. dancer's name
- b. the dance name and number in show,
- c. type of shoes and tights required
- d. hair style required and any hair accessories

The bag should contain the costume and the tights and shoes. If there is a change in hairstyles, please provide a hairbrush, bobby pins, hairspray, gel, hairnet, etc. in a Ziploc bag. *Label every item with the dancer's name (especially SHOES!). Put each quick change costume in a separate bag.

CSD will not be responsible for items that go missing if there is no name on them.

2. Bring the quick change costume bag backstage

If the quick change occurs before the show's Intermission, the costume bag must be backstage 1/2 hour before the show begins. If the quick change occurs after the show's Intermission, the costume bag may be brought backstage during intermission or before the start of the show *This also applies to full dress rehearsal nights.

3. Quick change

After the dancer performs his/her first number, he/she will then go directly to the quick change area backstage. There will be people (“trained professionals” in the art of quick changing) ready to help the dancer get into his/her costume for his/her next number. Parents, friends, etc. are not permitted to quick change their dancer. If you have any concerns, please discuss them with the quick change staff. Tip: If there is a change in tights, please have the child layer the tights on top of each other. It is easier to strip off a pair of tights than to try and put a pair on a sweaty child.

4. Costume pick-up from backstage

Costumes left backstage in the quick change area will only be available for pick up at intermission or at the end of the show. Costumes are only available for pick up at these times because it is impossible to access the backstage area during the show. Please check your child's bags before going home to make sure that you have everything. We hope that this package addresses all your questions you may have about the Recital process. The week is a busy one but it is also extremely fun for our dancers and a wonderful experience for them both socially and in their dancing career. We appreciate your patience and cooperation throughout this process.

If you have any questions, there are always senior dancers and their parents around who have been doing this gig for years and who are happy to help! Your child's dance teacher can also address any concerns you may have.

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